



PARK COUNTY
COMMUNITY
FOUNDATION

2025 *WE WILL*
COMMUNITY GRANTS:

SUBMITTING YOUR
LETTER OF INTEREST

1

*WHAT WE'LL
COVER IN THIS
INFO SESSION:*

- Organizational eligibility
- Decision-making criteria for PCCF community grants
- Introducing the 2025 funding priorities
- Review of the actual questions in the Letter of Interest form
- Available resources to assist in preparing your Letter of Interest

2

IS YOUR ORGANIZATION ELIGIBLE?

PCCF awards annual grants to nonprofit and local government entities serving people living or working in Park County, Montana.*

- Applicants are a qualified 501(c)(3) organization or have a fiscal sponsor that is a 501(c)(3) organization, or are a public entity located in Park County or with projects and programs in Park County, Montana.
- Organizations who have received previous funding are current on any final grant reports due to the Park County Community Foundation.

* For the purposes of this program, organizations located in and serving Mammoth, WY are also eligible.

3

HOW DOES PCCF MAKE FUNDING DECISIONS??

Decisions are made by the PCCF Program Committee, which is a sub-committee of our volunteer Board of Directors.


Barb Oldershaw, PCCF Program Director, facilitates the process by reviewing applications and resolving any questions.

This Letter of Interest (LOI) is intended to evaluate the proposed components of your program design.

- **If selected to submit a full application, you will have an opportunity to elaborate further on the specifics of your project. The LOI is intended to let us learn about the goals and potential impacts of your project – but we understand it may not yet be a fully developed plan!**
- Feel free to keep your answers succinct, you aren't required to use the entire allotted word count.
- The Program Committee wants to see that your programming will impact a significant number of Park County residents; your LOI should clearly articulate the intended reach and impact of your program.
- Funding priority is for programs aligned with the issues identified in the [We Will Park County](#) visioning process.

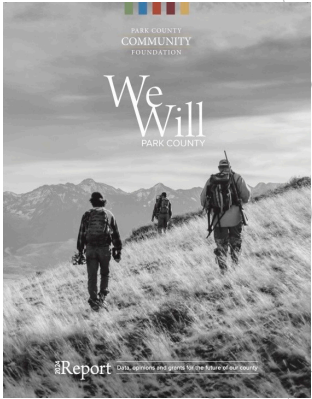
4

We Will Park County is a citizen-informed initiative to help our citizens, organizations, and governmental entities better impact our shared future. Launched in 2019 from the input of more than 700 residents, We Will established a vision for the community across **five key areas**:




- Landscapes and Natural Amenities
- Small Town and Rural Lifestyle
- Economic Performance
- Housing and Affordability
- Health Safety and Education

We encourage you to review the 2024 We Will Park County report available [on our website](#).



5



SUMMARY OF CONTENTS: 2025 LETTER OF INTEREST

There are 17 entry fields required for your completed Letter of Interest:

- 11 simple responses or check-box fields + Organizational Mission Statement
- 2 narrative responses: the “Why?” and “What?” of your proposed project
- 2 short narrative answers: how your proposal fits within our priority funding areas & background re: #s served by program
- 1 document upload: Confirmation of eligibility

6

NOTE:

The following is an overview of the Letter of Interest question content.

All submissions must be made through our online portal.

7

PART 1: PROJECT OVERVIEW

- Organizational Mission Statement
- Project Name
 - Is this an existing project or a new effort?
- Approximate Project Budget
- Total Amount Requested from PCCF
- Current Status of Project Funding
 - Already received
 - Pledged
 - In process (ie: recently submitted grant applications, anticipated profits from fundraising events and/or major donor gifts in support of this project)
- Alignment with the We Will Park County vision



8

OPTIONAL:***ALIGNMENT WITH 2025 FUNDING PRIORITIES***

PCCF conducted several community conversations following the release of the 2024 We Will report, during which we heard a handful of high-level themes. These in turn informed our 4 funding priorities for 2025:



- Development pressures on Park County, including: natural resource depletion (water), tourism, housing.
- Mental health across all sectors of our community.
- Programs to address the financial pressures caused by high housing costs.
- Enhancing our capacity for emergency response and disaster preparedness.

9

***PART 2:
COMMUNITY NEEDS & PROJECT GOALS***
Narrative Question 1:


- Tell us the WHY of your proposal: Which community need(s) will be addressed by this proposal & why does this matter?

Narrative Question 2:

- Explain your WHAT for this proposal: Please describe the goals you aim to accomplish with this project.


10

PART 3:
PROJECT IMPACT & ORGANIZATIONAL ELIGIBILITY



Geographic region served


All of Park County
Shields valley
Livingston
Paradise Valley
Gardiner
Mammoth
Cooke City



Unduplicated individual Park County residents served

Less than 25
25-100
100-500
500 -1000
More than 1000

Please provide a brief narrative description of how you calculated this number.



Confirmation of Eligibility

Please attach one of the following:

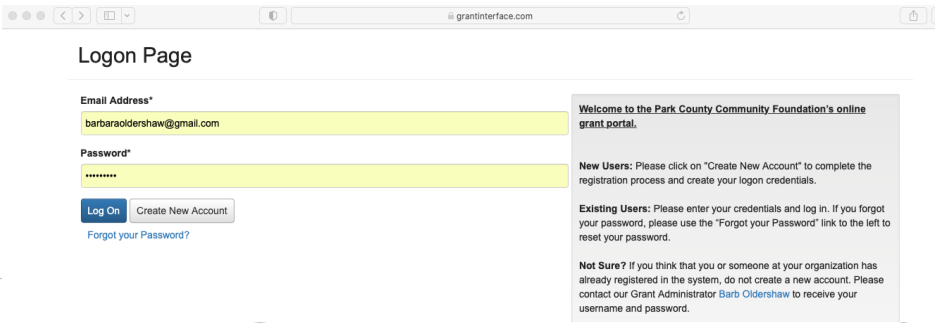
- IRS 501(c)(3) determination letter.
- Fiscal sponsorship letter from the sponsoring 501(c)(3) organization along with their 501(c)(3) determination letter
- A brief description of your entity's work if you are a public entity.

11

1. GO TO OUR GRANTS PLATFORM:

- You can access the grants platform by clicking on the hyperlink from the PCCF website: <https://find.pccf-montana.org/Apply-for-a-grant>
- Or can you go there directly with this link: <https://find.pccf-montana.org/Online-grants-platform>

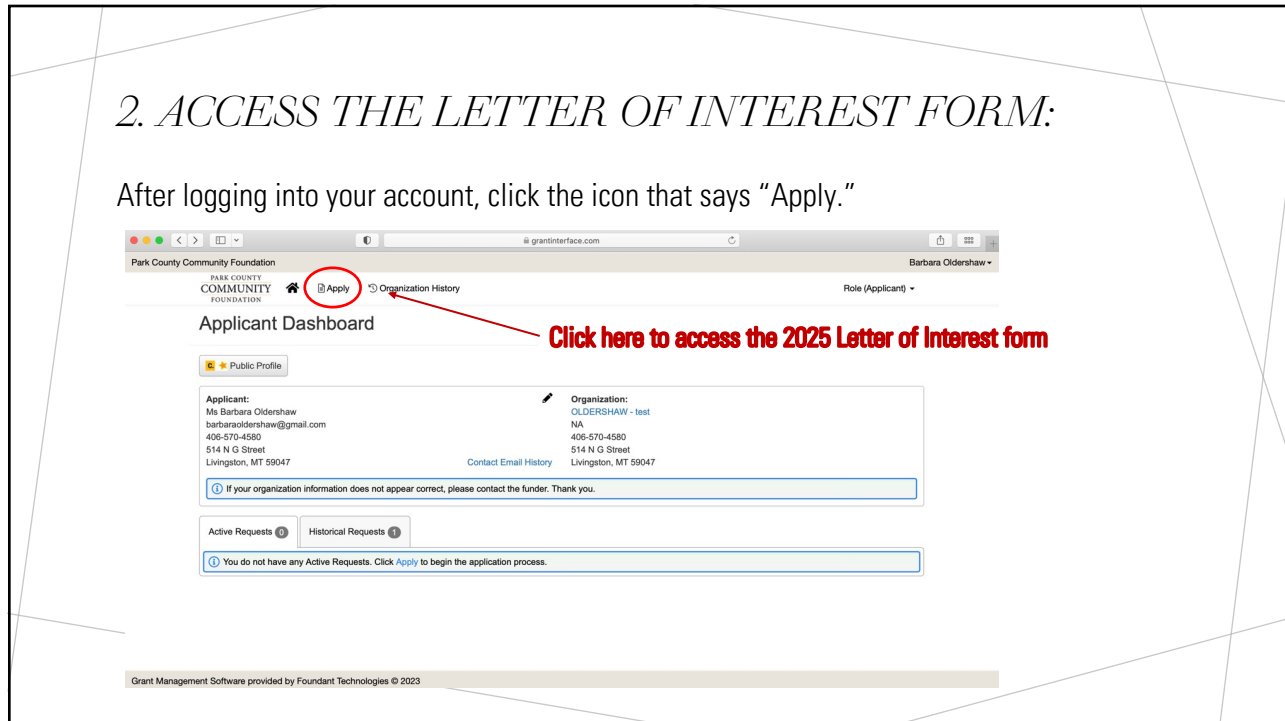
In either case, here is what the landing page will look like:



12

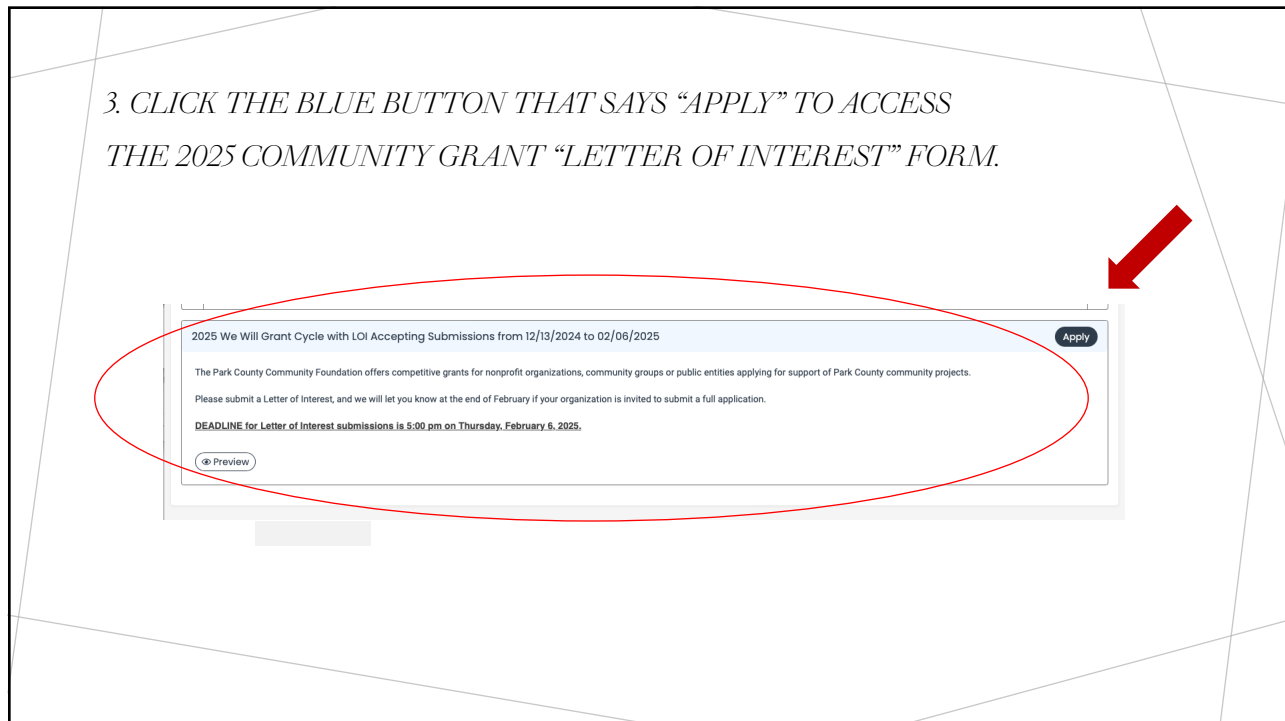
2. ACCESS THE LETTER OF INTEREST FORM:

After logging into your account, click the icon that says "Apply."







13

3. CLICK THE BLUE BUTTON THAT SAYS "APPLY" TO ACCESS THE 2025 COMMUNITY GRANT "LETTER OF INTEREST" FORM.



14

KEY DATES & DEADLINES:

	Thursday, February 6, 2025	Letter of Interest due at 5:00 pm MST
	Friday, February 28, 2025 *	Selected organizations will be invited to submit full applications
	Tuesday, April 8, 2025 *	Grant applications due at 5:00 pm MST
	Tuesday, April 22, 2025	Final reports due for 2024 PCCF Community Grants
	Friday, May 23, 2025 *	2025 funding decisions announced; checks to follow shortly thereafter

* Tentative

15

RESOURCES TO SUPPORT YOU IN CRAFTING A LETTER OF INTEREST (LOI)

1. Previous PCCF nonprofit trainings:

- Materials from previous trainings on grant writing in general and on Letters of Interest in particular can be found at this link: <https://find.pccf-montana.org/Resources-for-writing-grants-and-LOIs>
- If you need an assist navigating those online resources, reach out to Nonprofit ACTION program training coordinator, Keva Ward: Keva.Ward@pccf-montana.org
- Want to be sure you're receiving updates on all of our trainings? Sign up here to receive our nonprofit emails: <https://find.pccf-montana.org/Sign-up-to-receive-PCCF-emails>



2. An upcoming PCCF training:

- "Grant Writing Tips from a Grant Maker" with Barb Oldershaw & Tim Stevens
- Wed, 1/22, 11:30 am – 1:00 pm at the PCCF office, 104 S. Main Street, Livingston
- **Click here for more details & to register:** [Grant writing Tips January 2025](#)



16

3. Seeking input on how to best frame your work in the context of the We Will Park County funding priorities?

- Reach out to schedule a conversation with Barb Oldershaw, PCCF Program Director
- She is available via email [Barb.Oldershaw@pccf-montana.org] or by cell: [406-570-4580](tel:406-570-4580)



*THANK YOU FOR YOUR INTEREST IN
PCCF'S WE WILL PARK COUNTY
ANNUAL GRANTS PROGRAM*

We look forward to learning more about your ideas to enhance quality of life in Park County!